

NOTICE

Important Information About Program Fees

Chapter 3 (commencing with Section 9795), Division 4, Title 9 of the California Code of Regulations requires Driving-Under-the-Influence (DUI) programs to provide services to persons who can document an inability to pay the program fee. If you feel you may be eligible for a maximum fee of no more than \$5 per month or an extended payment schedule, you may request that the program conduct a financial assessment.

A financial assessment must be requested in writing. You may request a financial assessment at any time during program participation. The DUI program must conduct the financial assessment within 5 days of your request.

You will be required to provide documentation of income in the form of an award letter for general assistance or other public assistance, tax returns, pay vouchers, check stubs or bank statements.

Should you disagree with the results of the financial assessment, and have provided the program with documentation of income, you may request, in writing, that the Department of Health Care Services review the assessment. The request must be sent to:

**Department of Health Care Services
Licensing & Certification Division
DUI Licensing Unit
P.O. Box 997413, MS 2602
Sacramento, CA 95899-7413
(916) 322-2964
<http://www.dhcs.ca.gov>**

